

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly & Year-End Meeting Minutes**

Meeting Date: September 16, 2024
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Richard Paul
Vice Chairman – Tamara DeLucca
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Frank DeLucca
District Clerk – Tiffany Beach
Solicitor – Jeffrey Catalano

Salute the Flag

Sunshine Law – Comm. Paul

In accordance with the NJ Sunshine Law this meeting Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be recorded for possible later playback.

Roll Call Commissioners

All present.

Minutes of the Previous Meeting – Comm. Paul

Motion made by Comm. Weindel seconded by Comm. T. DeLucca to approve the August 12, 2024 Board meeting minutes as they are available to the public upon request. Any questions?

All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: We did receive our 2023 audit back finally. We had no findings and no recommendations, which is exactly what we want.

Treasurer's Report – Comm. Hans

As of September 16, 2024

TD Bank Money Market Account	1,214,723.37
TD Bank Money Market Capital	2,571.22
TD Bank General Checking	133,409.51
Investment NJ ARM	2,101,837.03
Building NJ ARM	10,338,050.45
TD Bank Payroll Checking	17,515.28
TD Bank LEA Dedicated Penalty	5,578.36
TD Bank LEA Trust Penalty	15,063.71
Petty Cash	200.00
Total Current Assets	13,808,948.93

Motion made by Comm. T. DeLucca seconded by Comm. Weindel to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 56 bills totaling \$211,141.83

Motion made by Comm. T. DeLucca seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Administration / Personnel – Comm. DeLucca

October 8th is going to be Fire Prevention. The Fire Marshal report will go into detail with that. I'd also like to be excused from the October 7th budget meeting.

Office of Fire Prevention – Fire Official Shannon

Comm. DeLucca: Fire Official's report for August 20, 2024– September 16, 2024 was read aloud, a copy is attached to the minutes.

Fire Department Equipment – Comm. Paul

No report.

Turn-Out Gear – Comm. Paul

Comm. Paul: We will be ordering 2 sets of gear by the end of the year. We will be going back to Morning Pride.

Apparatus – Comm. Paul

Comm. Paul: All of the repairs on the ladder were completed & we received the ladder certification. The ladder had a rear airbag replaced & was placed on govdeals. I'll be working with the Chief to replace the tires on some apparatus by the end of the year.

Recruitment / Membership – Comm. F. DeLucca

No report.

Fitness Center – Comm. F. DeLucca

Comm. Paul: Have you given any thought on the equipment that is in there. We have to be out of there by the middle of November?

Comm. DeLucca: Yeah. I am not in the mix. What do you want to do with it?

Comm. Paul: I was talking to the Chief of Clementon and Laurel Springs from the alliance to work out something with them. The members of Lindenwold could still use it and once the new building is done we could bring it back.

Comm. DeLucca: You need to look the grant and how it is written. And if it is allowable.

Comm. Paul: I believe we have satisfied that.

Comm. DeLucca: Well, let's see it. It must be somewhere back there. I wouldn't recommend buying anything new at this point.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

Comm. Paul: The committee met with Rob Conley 2 weeks ago to finalize the plans. He will be at the October meeting to do a presentation. He will also be going to the joint-land use board on October 24th.

Communications – Comm. DeLucca

No report.

Computers – Comm. DeLucca

Comm. T. DeLucca: Justin was going to be getting me quotes to replace the Surface Pros. There are new ones coming out in a few weeks, they will be 5g so he is going to get a quote on that, the converters and the dock parts.

Assist Personnel – Comm. Paul

No report

Budget – Comm. Hans

No report.

Fixed Assets/Sale of Assets – Comm. DeLucca

Comm. DeLucca: I am still waiting for the list to come back from Hardenbergh. I met with her a few weeks ago, we were reviewing over and under \$5,000. The other thing, how do you put those numbers on the values of what they should be. When you put it up for sale. Does govdeals put the values?

Capt. Burns: When we list it on govdeals, we put a minimum dollar amount to bid. Most of the equipment we have gone through doesn't really have a number.

Comm. DeLucca: I am just trying to get a clear list or inventory. The insurance company also looks at depreciations. And I'd like to know what the original purchase prices & how old is the stuff we are looking for.

I talked to the representative from govdeals, I asked him what is the norm for when you have new apparatus coming in and you want to get rid of the old. Do you get rid of the old apparatus prior to the new one coming off? I also bounced that off the insurance company. What he talked about you sell it with a contingency that we retain it that it is still in operations until the new apparatus arrives. It's something to think about.

Hydrants/ Water – Comm. Hans

Comm. Hans: I got a call that two hydrants were bad, one is at the corner of Cypress & Emerson, East Gibbsboro & Emerson was also repaired. NJ American Water did repair it & I took a ride by. If anyone has any issues with the hydrants let me know.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: Physicals will be October 15th starting at 4pm at Station 2.

Insurance – Comm. F. DeLuca

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I replenished the Fire Department t shirts & the backordered uniforms are in. I put them on your gear lockers.

Training- Comm. Weindel

No report.

Fuel – Comm. Weindel

No report.

Chief's Report –Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler; a copy is attached to the minutes.

President's Report – Comm. Paul

N/A

Borough of Lindenwold – Councilman Morrisey

No report.

Solicitor – J. Catalano

No report.

Old Business – Comm. Paul

Comm. Paul: Any old business? (hearing none)

New Business – Comm. Paul

Comm. Paul: Any new business?

Comm. F. DeLuca: I guess; Jeff can we discuss the grant.

Sol. Catalano: Absolutely. At our last workshop we discussed the SAFER Grant and a potential grant writer. We have some questions, from the person who wrote us a proposal. We are looking to potentially take action our next workshop October 4th. I am going to work with the Chief and the Commission to absolve some open questions and move forward on this.

Comm. Paul: At our last budget meeting the Chief presented us with a quote from Airpower International to purchase a new cascade system. With Tiffany and Captain Burns doing some research, since we moved our election to November, we can spend some of our capital money in a Resolution with it being advertised and also having 2/3 vote. We will be working on that for the October 21st meeting to approve that.

Public Portion – Comm. Paul

Motion made by Comm. Hans, seconded by Comm. Weindel to open to the public. All in favor, ayes have it.

Steve Burns: August 7th 2024 I sent an email to the Assets Group a list stating:

Attached you will find a list of equipment that has been identified as no longer needed owned by the fire district. I am requesting that this be included for a resolution. If there is any misconception it was stated in the email I sent.

Motion made by Comm. Hans, seconded by Comm. T. DeLuca, to close to the public. All in favor, ayes have it.

Resolutions – Comm. Paul

Resolution 2024-25– RESOLUTION AUTHORIZING SALE OF SURPLUS EQUIPMENT

Motion made by Comm. Weindel seconded by Comm. Hans as read. Any questions?

Comm. F. DeLucca: So is this a motion to take it off the table or to approve it?

Comm. Hans: To put it on govdeals

Sol Catalano: The resolution is to pass the current list, which can certainly be amended. To put your mind a little bit more at ease, this is just an authorization to list it on gvdeals. We will still have to do another resolution once it sells.

Comm. F. DeLucca: Alright, that's cool.

Roll call vote all yes.

2024-27- RESOLUTION TO ACCEPT COMPLETION OF AUDIT FROM 2023

Motion made by Comm. Hans seconded by Comm. T. DeLucca as read. Any questions? Roll call vote Comm. Weindel, Hans, T. DeLucca, and Paul yes. Comm. F. DeLucca abstain.

Open to Commissioners – Comm. Paul

Comm. Weindel: I just wanted to thank Tiffany on the job she did on the audit.

Adjourn - Comm. Paul

Motion made by Comm. Weindel seconded by Comm. T. DeLucca to adjourn the meeting at 7:57pm.

Any questions? (hearing none) All in favor, ayes have it.

Lindenwold Fire District No.1
Balance Sheet
As of September 16, 2024

	<u>Sep 16, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1011 · TD Bank Money Market Acco...	1,214,723.37
1013 · TD Bank Money Market Capital	2,571.22
1015 · General Checking 3	113,409.51
1016 · Investment NJ ARM	2,101,837.03
1017 · Building- NJ ARM	10,338,050.45
1020 · TD Bank Payroll Checking	17,515.28
1030 · TD Bank LEA Dedicated Pen...	5,578.36
1040 · TD Bank LEA Trust Penalty	15,063.71
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	13,808,948.93
	<hr/>
Total Checking/Savings	13,808,948.93
	<hr/>
Total Current Assets	13,808,948.93
	<hr/>
TOTAL ASSETS	13,808,948.93
	<hr/> <hr/>
LIABILITIES & EQUITY	0.00

FIRE MARSHAL'S REPORT

09/16/2024

August 12, 2024 to September 16, 2024

Inspections Completed:

Paula's Barber Shop
Aunt Berta's Kitchen
Ryan Bansky Tree Service
FAD3D Barber Shop
Crown Fried Chicken
Great Wall Kitchen
622 WHP LLC
Balsamo's Pizza
Conoco Gas Station
Woodland Village

Temple Love Church
Lazy Lucy Laundry
Chadwick Village Apts
Mo's Pizza
Dalvin's Barber Shop
Brailyn's Barber Shop
Ciffelli's Pizza
Meineke
Emerald Ridge Apts

Re- Inspections:

Timber Creek Condo's
Cindy's Flowers
Bud's Garage
Pike Liquor Store
J & G Auto Center
US Gas Station

Harvest House
Commitment Family
El Rodeo Gift Shop
C & H Auto
Chews Landing Cleaners
Cindy's Flowers

Complaints Received 0

Imminent Hazard 0

Requested Response 0

Civilian Burn Report 0

Firefighter Injury Report 0

Permits 0

Fire Report Requests: 0

Information to Fire District Commissioners:

If any residents are in need of a smoke alarm this office will install free of charge. We will be hosting Fire Prevention open house on October 8, 2024 from 6-8pm at Lindenwold Station #2 801 Scott Ave. We have received \$23,075.00 in Non- Life hazard fees and \$19,571.51 in Life Hazard fees and \$1,338.00 in permit fees.

We will be switching from NJ Uniform Fire Code 2015 edition to 2018 edition by year-end.

Yours in Fire Safety

A handwritten signature in black ink, appearing to read 'T. Shannon', with a long horizontal stroke extending to the right.

Timothy Shannon
Fire Official

Fw:

Phil Beeler <pbeeler@lindenwoldfire.com>

Mon 9/16/2024 1:12 AM

To:Tiffany Beach <TBeach@lindenwoldfire.com>

Sorry ... If you get a chance can you print this for the meeting?

Thank you

Philip Beeler, Chief
Lindenwold Fire Department
Laurel Lake Regional Fire Alliance
pbeeler@lindenwoldfire.com
801 Scott Ave, Lindenwold NJ
Office:856-346-0935
www.lindenwoldfire.com



From: Phil Beeler <pbeeler@lindenwoldfire.com>

Sent: Sunday, September 15, 2024 9:22 PM

To: Phil Beeler <pbeeler@lindenwoldfire.com>

Subject:

Chief Report 08/12 to 09/15

Calls for service – 68

Got the quotes to order 2 new sets of turnout gear. Captain Burns sorted all of our current excess gear and sorted out the gear that is “Expired” due to age. All of the usable gear will be moved to station 2 in the coming weeks and stored appropriately. We will have to determine what to do with the expired gear.

The GENESIS tool rep was at the firehouse looking over the old hydraulic tools. I am awaiting more information from him.

Going thru line items to finish off any equipment ordering at the end of the year

Ordered the plaque for the October meeting for the resident Michael Jones who assisted in the Linden Ave fire in July

Ordered new mobile radio for the new tower ladder to be installed on delivery

We applied for a grant from NJAW and were denied again. We have not heard about the joint grant for the radios with Clementon and Laurel Springs yet

The new CAD system for the county was delayed

Training

Probationary Firefighter Reyes-Leon passed his Fire 1 Airpack qualifications and is taking his HAZMAT make up

We are invited to take part in a multi agency training exercise next year involving NJ Transit, DRPA, Lindenwold PD, OEM Cinnaminson FD and others in preparation for the upcoming events in North Jersey and Philadelphia in 2025. NJ Transit Authority is going to send some of our members to TEEX at no cost to the department for extended training as well early next year.

Philip Beeler, Chief
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Laurel Lake Regional Fire Alliance
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RESOLUTION 2024-25
Board of Fire Commissioners
Lindenwold Fire District No. 1

AUTHORIZING SALE OF SURPLUS EQUIPMENT

WHEREAS, certain equipment assets of the Fire District have been determined to be surplus and no longer needed for public use by the Fire District; and,

WHEREAS, the sale or other disposition of any surplus property must be authorized by resolution of the Board of Fire Commissioners per Local Public Contracts Law, N.J.S.A. 40A:11-36, et seq. in an "as is" condition without an expressed or implied warranty of any kind; and,

WHEREAS, pursuant to Local Finance Notice #2008-9, the Board is authorized to sell surplus equipment assets through the GovDeals.com internet auction website in accordance with the terms and conditions outlined in New Jersey State Contract #A70967: and,

WHEREAS, all interested bidders shall be required to pre-register with GovDeals through their website (www.Govdeals.com) and agree to follow the terms and conditions of the auction and sale process as set forth by GovDeals.com.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Fire Commissioners for Lindenwold Fire District No. 1 that the attached list of surplus equipment assets shall be sold to the highest bidder through the GovDeals.com internet auction site.

BE IT FURTHER RESOLVED that the Board will require all members to follow and abide by said Policy Directives.

Dated: September 16, 2024



Richard J. Paul Jr, Chairman



Attest: Tiffany Beach, District Clerk

- Genesis Hydraulic Tools (Spreaders, Cutters, Combination Tool), Portable Hoses, Portable Generator, Hose Reels w/ Hose, On Board Generator, Tool Mounts
- Hannay Reels Cord Reel w/ Power Cord
- Circle Lights Junction Box
- Edward Manufacturing Portable Cord Reel
- Enerpac Hydraulic Spreading Tool
- Warthog Ventilation Blade for circular saw
- (2) Stihl TSA230 Battery Powered Circular Saw with 9" composite blade
- Stihl TSA230 Battery Powered Circular Saw with 9" carbide blade
- Stihl MSA200C Battery Powered 10" chainsaw
- Stihl TS400 Gas Powered 14" Circular Saw with carbide blade
- Hang Dry Hanging Gear Dryer
- (2) Hose Ball Valves
- Approx. 9 Scott 4500psi 30 min. Quick Connect Bottles
- Multiple Scott NXG2 4500 psi airpaks
- Assortment of spanner and Storz wrenches
- Incident Command Vest Kit
- True North RIT Pack bag
- (2) Scott 4500 psi 60 min bottles
- (6) Ziamatic EZ-Lock SCBA Brackets
- (1) Akron Cord Reel with quartz light (no cord), (2) with cords
- (2) Hi-Lift Jack Extensions
- (3) Electric Submersible Pump
- Honda EU1000I Portable Gas Generator with quartz light
- Honda EM2200X Portable Gas Generator
- (3) Bumper Chute sets
- Assorted Nozzles
- Honda Gas Submersible Pump w/ Hard Hose
- (1) Gas Powered Submersible Pump
- Milwaukee Battery powered Sawzall (old)
- Battering Ram
- Pro-Pak
- (2) Small Rescue 42 Jacks
- Porta Power
- Assorted Hose adapters
- Old SCBA Masks
- Assorted Handtools

2024-27
RESOLUTION

WHEREAS, N.J.S.A. 40A:5A-5 requires the governing body of each Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended 2023 has been completed and filed with the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A- 17, requires the governing body of each District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member there of has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A.40A:5A-17.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Lyndenwood Fire District No 1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended 2023, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON September 16, 2024



Secretary

9/16/2024

Date

FIRE DISTRICTS GROUP AFFIDAVIT FORM

PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Lindenwold Fire District being of full age and being duly sworn according to law, upon our oath depose and say: No 1

1. We are duly ~~appointed~~/elected (cross out one) members of the Lindenwold Fire District No 1
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended 2023, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT NAME)

(SIGNATURE)

Richard J. Park Jr
Frank WEINER
Wayne Hans
Tamara DeLuca
Frank DeLuca

[Signature]
[Signature]
[Signature]
[Signature]

Sworn to and subscribed before me this 16 day of September, 2024

[Signature]
Notary Public of New Jersey, Esquire